

Mental Wellbeing Fund – Cyclone Gabrielle Recovery Guidelines

How to make a funding application?

Purpose of this fund

This funding aims to:

- Minimise the negative psychosocial and socio-economic consequences of the early 2023 North Island extreme weather events on individuals, whānau and communities.
- Maintain and enhance resilience of individuals, whānau and communities to respond to future adverse events.
- Provide community groups with the ability to bring the Rural Port Waikato community together through community events.

Funding Mechanisms

Waikato District Council Rural Port Waikato Community Board

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant.

Applicants must outline how their event or project will contribute of the community board area and wider community. The Rural Port Waikato Community Board (RPWCB) has responsibility for determining grant applications in their area.

Eligibility of the Fund

Waikato District Council (WDC) via (RPWCB) are granting funds under the following terms and conditions:

1. Applicants must be either community groups, non-commercial groups or voluntary organisations.
2. The applicants must only use the Grant to deliver community events in line with Waikato District Council's Social Sector Recovery Plan – Waikato within the RPWCB boundary.
3. The applicants agree to acknowledge the assistance of the Ministry of Social Development (MSD), WDC and RPWCB in any publicity about their initiative.
4. The applicants will not do or omit to do any act that brings the funders into disrepute.
5. The applicants will repay a portion of the funding paid by the funders if the applicant does not satisfactorily deliver identified components of the application.

6. Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
7. Applicants may be required to attend the RPWCB to present their application.
8. The initiative must be completed and reported back to WDC via RPWCB by 30 June 2024.

Criteria for grants

Applications are required to meet the following criteria:

1. Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
2. Applications will need to be made to the RPWCB.
3. Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
4. Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
5. Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
6. Capital expenditure items may be considered for grant applications.
7. Applicants can make more than one application for this grant within the 5-month period if the grant being sought is for a different project or event and an accountability statement has been completed.
8. Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
9. Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
10. Applications from commercial entities will not be considered.
11. All applications will need to provide the relevant template describing the event/project, budget and two relevant quotes.
12. The project or event must take place in the RPWCB area of jurisdiction.

Funding Rounds

Applications to be presented to the RPWCB chair or funding representative two weeks prior to the next scheduled meeting.

Presenting your application

Applicants are advised in writing by the RPWCB of the outcome of the funding.

Accountability Requirements

How many people have been assisted?
Provide any explanation about any activities under this initiative that were not completed:
How did this funding allow your organisation to support the purpose of this fund?
What were the highlights of your initiative?
What were the challenges you encountered?
How will you build on the successes of this initiative and what are the next steps?
Please attach any evaluations from participants in the service, surveys undertaken directly with participants on their experience and progression or photo's/videos of good new stories. To civildefence@waidc.govt.nz and community board.